

Paper submission guidelines

The author / authors should mention clearly the title of the paper, their names, address of the institutions / organisations they work for, and their e-mails.

Each paper should contain an Abstract of 200 words and a list of about five keywords. These should also mention the topic(s) under which it falls from the list of topics given under "Main Topics".

Paper should be submitted in MS Word (2003 or newer version) format. Use A4 size paper (210 mm by 297 mm), and margins as follows: Top: 2,54 cm, Bottom: 2,54 cm, Left: 3.17 cm, and Right: 3,17 cm. Place page numbers at the bottom of each page, centred on the width. Set everything full-justified and use British spellings throughout the text. Provide:

- Title in Arial 16, Bold, Paragraph Spacing: Before 30pt and After 24pt
- Author(S) Name(S): Arial 12, Bold,
- Affiliation: Arial 10, Normal, Paragraph: Before 12pt and After: 0pt,
- E-Mail Addresses: Arial 10, Normal, Paragraph: Before 4pt and After 42pt
- Abstract (Title) Arial 11 Bold
- Abstract (Body): Arial 11 Normal, Single Space Paragraph Spacing: Before 12 Pt, After 12 Pt
- Keywords Arial 11 (Title Bold Italics), Paragraph Spacing: Before 0 Pt, After 36 Pt
- Section Titles: Numbered, Arial 14 Bold, Paragraph: Before 12 Pt, After 12 Pt
- 2nd Level Title: Arial 12 Bold
- 3rd Level Title: Arial 12 Italics Normal
- Document Body: Arial 12, Page Margins: Top, Bottom, Left And Right: 2.5 Cm, Pages Unnumbered
- Reference s title: arial 14, unnumbered, paragraph spacing: before 12 pt, after 12 pt
- Reference body: arial 11, harvard style, paragraph alignment: justified, special hanging 1 cm, spacing before 6pt, after 6pt

Underline words that are to be set in italics. Please pay attention to consistency in hyphenation. It should either be 'macro-economic' or 'macroeconomic'. No end dots are required in acronyms such as CLM. All abbreviations and acronyms must be explained the first time they appear in the text in the format SCM (Supply Chain Management), that is, abbreviation followed by expansion in brackets. Use figures for exact measurements (10 km; 10%) but words for more general description.

References should not be given as footnotes. Footnotes should be the explanation of a term or some extra information, indicated in the text with superscripted Arabic number, appearing at the bottom of the page

Tables and figures should be numbered in Arabic numerals and cited properly in the text. These should appear in sequential order in the text. The corresponding tables or figures should appear next to where they are cited or should be placed at the end of the article. Maps and figures have to be given as reproducible artworks ready for press. Tables and figures should have proper sources, if sourced from outside.

References shouldn't be incomplete in any respect. The references cited in the text should have details in the Reference list and the ones mentioned in the list should be cited in the text.